

Indian Hills PTO Budget Worksheet  
2023-2024

Supported Programs

	Proposed 23-24 Budget	22-23 Budgeted Expenses	22-23 Actual Expense	23-24 Expected Income	22-23 Expected Income	22-23 Actual Income	Notes
Supply Drop / Meet and Greet (Sept)	\$125.00	\$250.00	\$124.48				Popsicles for supply drop
Welcome Back Teachers (Sept)	\$250.00	\$250.00	\$196.97				23-24: Restocked workroom
Welcome Back Students (Sept)	\$25.00	\$250.00	\$133.98				22-23: Purchased reusable yard signs to use over multiple years; 23-24: Purchase chalk for sidewalks
Movie Night (Sept)	\$700.00			\$1,000.00			Concessions, equipment
Spirit Gear - Free T-shirts (Oct)	\$3,000.00	\$3,000.00	\$2,991.28				Free t-shirt for each student & staff member (additional items will be available for purchase )
Fall Dance / Book Fair (Oct)	\$800.00	\$650.00	\$848.63	\$1,000.00		\$1,133.00	Concessions, decorations, door prizes, flyers
Recess Art Station (Nov)	\$75.00	\$100.00	\$51.02				Paper, stickers, markers - November and February
Winter Event (Dec)	\$750.00	\$2,000.00	\$1,093.42	\$300.00		\$311.00	22-23: Income is donations from the event, not concession sales
Extra Playground Options (Jan)	\$75.00	\$100.00	\$58.93				January / Undercover play area during lunch - cornhole, connect 4, crafts
Movie Night (Feb)	\$650.00	\$100.00	\$861.80	\$1,000.00		\$1,021.00	Concessions/ movie
BINGO / Game Night (Mar)	\$500.00	\$150.00	\$719.27	\$250.00		\$388.00	BINGO boards / prizes / concessions
Earth Day Events (Apr)	\$300.00	\$300.00	\$261.60				Upcycle contest? Recycling event? Plants and seeds;
Spring Festival/ Book Fair (May)	\$3,500.00	\$2,000.00	\$2,946.99	\$1,000.00		\$1,080.25	Bouncy house? face painter? food carts?
Kinder Orientation (May)	\$50.00	\$50.00	--				Photo booth, flyers, Bears swag?
6th Grade Breakfast (June)	\$350.00	\$350.00	\$350.00				
Sensory Hallway / Outdoor Calming Paths	\$1,000.00	\$1,000.00	\$445.22				Paint / adhesive vinyl to create indoor and outdoor spaces that calm, inspire, focus, and re-direct behavior
Field Trips / Transportation	\$5,500.00	\$2,500.00	\$855.00				23-24: \$10/student available for class trips or in-school experiences (like OMSI), plus \$1500 for 6th grade to participate in BizTown.
Staff Support / Wish Lists	\$3,000.00	\$4,500.00	\$2,630.99				Teacher Grants, Workroom Supplies
Staff Appreciation	\$1,500.00	\$1,500.00	\$1,466.45				Acts of appreciation throughout the year, Staff Appreciation Week activities in May, winter staff breakfast
OBOB	\$700.00	\$700.00	\$456.13				Books, registration fees, food for spring tournament, flyers
Display Case / Bulletin Board	\$200.00	\$150.00	\$37.50				23-24: Includes painting the display case frame
Movie License	\$1,269.00	\$422.40					22-23: \$2112 for 5 years - paid through November 2023 23-24: \$1269 quoted for 3 year contract
Green Initiatives	\$200.00	\$250.00	\$134.40				\$192 for TerraCycle box (pens/pencils/markers) / \$40 for hangers for "Bear Boutique" with pre-loved spirit gear
Yearbook	\$600.00	\$2,050.00	\$963.99	\$600.00	\$1,890.00	\$688.05	22-23: Deposit & full payment for yearbooks, plus 1 new camera, batteries and SD cards for students to take yearbook pics. Expected income is from the sale of the yearbooks. 23-24: Deposit on yearbook less \$235.28 credit from 22-23
Printing & Advertising	\$300.00	\$200.00	\$95.84				
Supplemental Insurance / PTO Today Subscription	\$535.00	\$535.00	\$485.00				PTO Today Subscription, Excess Accident Medical Insurance, General Liability, and Directors & Officers Insurance
Office Supplies / Postage	\$250.00	\$250.00	\$70.79				
Member Recruitment / Meeting Expenses	\$400.00						
Accounting Fees / Taxes	\$650.00	\$650.00	\$660.00				22-23: \$540 Quickbooks (prepaid June 2022), \$50 OR Business Reg; \$20 DOJ State fee 23-24: \$590 Quickbooks (prepaid June 2023); looking to downgrade membership & look into alternatives going forward.
Website	\$120.00	\$110.45	\$14.95				\$14.95 domain fee (annual) / \$157 for 2 years hosted on Wix including \$34 Tech Soup Fee for 70% Wix discount

Business Expenses

	2023-24 Budget	2022-23 Actual	2022-23 Budget
EXPENSES	\$27,374.00	\$18,954.63	\$25,012.85
INCOME	\$5,150.00	\$4,621.30	\$1,890.00
NET EXPENSES	\$22,224.00	\$14,333.33	\$23,122.85

Capital Projects

Notes:

School Track / Outdoor Improvements	\$10,000 Earmarked Funds	Ocean Spray confirmed funds were not restricted to the track on 9/8. Lennox Booster Club re: their track - quote was \$37,700 (asphalt / should last 20-25 years). Researching playground covers.
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Fundraising

	23-24 Budgeted Income	22-23 Expected Income	22-23 Actual Income	23-24 Budgeted Expenses	22-23 Budgeted Expenses	22-23 Actual Expense	Notes
BottleDrop	\$1,600.00	\$480.00	\$1,575.00	\$20.00	\$20.00	\$7.99	Bags are 20 cents each (we have 40+ available) and we are occasionally charged 40 cents/bag for processing
GotSneakers	\$100.00	\$120.00	\$51.75		\$10.00		<a href="https://gotsneakers.com/">https://gotsneakers.com/</a> Printing flyers (once) - may be able to combine with other events)
Restaurant Nights	\$1,000.00	\$1,000.00	\$258.66	\$60.00	\$100.00		22-23: Noodle & co \$258.66 23-24: Aim for 1 per quarter, expense is for paper fliers
Fun Run	\$20,000.00	\$20,000.00	\$17,301.45	\$500.00	\$500.00	\$487.80	22-23: Expenses- pledge packets, parent letters, class/school incentives, sponsorship banner
Scholastic	--	\$2,500.00	\$2,771.68		\$15.00	\$1,893.80	22-23: Income = cash deposit; expenses = payment due to Scholastic for cash sales (there is no "fee" to host a book fair) 23-24: Utilize book fair profits to buy books for library, classrooms, staff, and students
Boon Supply	\$500.00	\$500.00	36.38				<a href="https://boonsupply.com/">boonsupply.com</a> - New fundraising opportunity. PTO creates a fundraiser through their website and we earn up to 40% back on purchases made through our link.
Spirit Gear Sales	\$450.00	\$500.00	\$480.10			\$711.99	Sales from additional spirit merchandise (\$696.16 for 150 Grocery bags to sell - approved 10/12/22)
Other Donations	\$750.00	\$750.00	\$1,933.72				YTD: \$9.31 Paypal donation; \$3.40 Boba Creations; Giving Tues \$43.12; Benevity 150.00 Expected = Annual Donation + Standard Insurance Match; box tops 77.80; \$1000 grant from OnPoint;
FM Rewards	\$700.00	\$650.00	586.16				
Amazon Smiles	--	\$200.00	\$257.84				23-24: Program ended
Interest / Checking Dividend	\$30.00	26.04	\$25.47				
<b>TOTAL</b>	<b>\$25,130.00</b>	<b>\$26,726.04</b>	<b>\$25,278.21</b>	<b>\$580.00</b>	<b>\$645.00</b>	<b>\$3,101.58</b>	

	2023-24 Budget	2022-23 Actual	2022-23 Budget
<b>INCOME</b>	\$25,130.00	<b>\$25,278.21</b>	\$26,726.04
<b>EXPENSES</b>	\$580.00	<b>\$3,101.58</b>	\$645.00
<b>NET INCOME</b>	\$24,550.00	<b>\$22,176.63</b>	\$26,081.04

	2023-2024 Budget	2022-2023 Actual	2022-2023 Budget
<b>TOTAL INCOME</b>	\$30,280.00	<b>\$29,899.51</b>	\$28,616.04
<b>TOTAL EXPENSES</b>	\$27,954.00	<b>\$22,056.21</b>	\$25,657.85
<b>TOTAL SURPLUS/ DEFICIT</b>	\$2,326.00	<b>\$7,843.30</b>	\$2,958.19

SUMMARY AT A GLANCE