



**Indian Hills Elementary School
PTO Meeting Agenda
Wednesday, September 13th, 7:00pm**

- I.) Welcome and Intros
 - a. Principal's message
 - b. Overview of the PTO's role in the school, meeting norms, and Robert's Rules of Order
 - i. Introduction of 2023-2024 Board
 - c. Monthly Calendar

- II.) Standing Items:
 - a. Governance
 - i. PTO Membership / Voting
 - ii. Present Draft Calendar of Events

 - b. Finance
 - i. Recap of Financial Review
 - ii. Current Financial Standing
 - iii. Review and Approve 2023-2024 PTO Budget
 - iv. Sponsorship Opportunities

 - c. Upcoming Events:
 - i. Committee updates
 - ii. Volunteer Opportunities

- III.) New Business
 - a. New Spirit Gear Design
 - b. Survey
 - c. Communications:
 - i. Website
 - 1. Meeting information
 - 2. Bylaws
 - 3. Contact
 - ii. Social Media

- IV.) Open Discussion, Q&A

- V.) Adjourn

EVENT CALENDAR 2023- 2024

Activity	Date
Back to School	9/4- 9/5
Supply Drop-off	8/31, 4:00p- 5:30p
Book Fair (Spring and Fall)	10/27; 5/31
In School Projects (Art Tables, Recess Activities, etc.)	Nov and Jan
Harvest Dance	Oct 27th
Winter Craft and Brunch	Dec 9th
Movie Night	Sept 22nd and Feb 9th
Game Night	Jan 26th and/or March 15th
Fun Run	April 11th
Spring Carnival	May 31st
Community Service Projects (i.e., Reedville Pantry & Memory Care Cards, etc.)	Ongoing
6th Grade Send-off	(support as requested by 6th grade teachers)